



# CAMHS

Community Addiction and Mental Health  
Services of Haldimand and Norfolk

<b>POSTING NUMBER:</b> 2024-11RP	<b>POSTING DATE:</b> June 6, 2024	<b>RATE OF PAY:</b> \$25.96-\$32.47/hour
<b>POSITION TITLE:</b> Addiction Counsellor	<b>PROGRAM:</b> Addictions	<b>POSITION STATUS:</b> Full Time
<b>REPORTS TO:</b> Clinical Service Manager	<b>EMPLOYEE GROUP:</b> CUPE	<b>HOURS OF WORK :</b> 35 /week
<b>LOCATION:</b> Haldimand and Norfolk		

## **QUALIFICATIONS:**

- University degree in a related field (e.g. Sociology, Psychology, Social Work) plus specialization in addiction counseling
- BSW/MSW preferred.
- Minimum of 2-3 years field experience preferred
- Excellent attendance record
- Competency in Standard corporate software (Microsoft Office – Word, Excel, Outlook), capabilities in data entries and searches
- Excellent interpersonal and organizational skills
- Strong time management skills and ability to communicate effectively
- Critical thinking and problem-solving skills
- Professional verbal and written communication skills
- Ability to work independently and collaboratively as part of a multi-disciplinary team and other agencies in the community
- Basic understanding of all relevant legislation including PHIPA

## **RESPONSIBILITIES:** (Duties include, but are not limited to)

- Provide assessments, outpatient counseling and develops treatment plans for people of all ages experiencing issues with alcohol, drug and gambling addictions
- Conduct comprehensive psychosocial assessments with clients in order to determine problem and strength areas
- Develop treatment recommendations based on the assessments
- Negotiate treatment goals with clients, and refer to appropriate service resources to meet the goals established
- Provide out-patient counselling to clients (individuals or in groups) when appropriate and necessary
- Work with appropriate agencies in order to coordinate services and advocate on behalf of clients
- Provide case management
- Liaise with agencies to maintain awareness of community resources and to identify gaps in the service continuum
- Work cooperatively both internally and externally, i.e. with wide variety of agencies/groups to develop, initiate and maintain programs designed to meet the needs of clients experiencing substance use/problem gambling concerns
- Develop and deliver educational presentations designed to heighten awareness of substance use/problem gambling issues and promote the development of healthy lifestyles
- Act as a resource on addiction services and resources
- Collect and maintain statistical information which is used for addictions programming and for generating various reports
- Prepare and process documentation and ensure appropriate agency records are maintained according to policy and procedures and current legislation
- Participate in mandatory core programs defined by Ministry of Health, as assigned
- Assist with the development of service delivery protocol
- Ensure crisis contacts are handled in a professional manner with referral to the appropriate resources

**TO APPLY:**

- Submit a cover letter and updated resume via email to [CAMHSRESUMES@CAMHS.CA](mailto:CAMHSRESUMES@CAMHS.CA)
- All submissions must include the Posting Number and position title in the Email Subject line to be considered

**POSTING CLOSING DATES:**

**Internal Candidates: June 7, 2024**

**External Candidates: Until Filled**

*All positions will comply and work in conjunction with the Mission, Vision, Goals and Objectives of Community Addiction and Mental Health Services of Haldimand and Norfolk (CAMHS)*

***...partnering for Mental Health and Addiction Wellness***

In order to ensure equal opportunities during the recruitment and selection process, CAMHS provides accommodations for applicants with disabilities, upon request.

CAMHS THANKS ALL APPLICANTS FOR THEIR INTEREST.  
PLEASE NOTE, ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED